

CALL FOR PAPER

The new issue of the Journal will be published in December, 2023. The Editorial Board of the Journal encourages scholars in Nepal and around the world to submit their articles/papers to be considered for the upcoming issue of the Journal. The Journal of Kapilvastu Multiple Campus is a peer-reviewed journal published twice in a year by **Research Management Cell of Kapilvastu Multiple Campus.**

If you have presented a paper recently or conducted a Paper based workshop/seminar/webinar, we encourage you to develop them into a manuscript and submit it to Research Management Cell of KMC for considerations.

The deadline for Manuscript submission for this year's issue is **November 25, 2023**. Please visit article **submission guidelines** at Kapilvastu website through www.kmctlw.edu.np.

Any inquiries and contributions should be sent to the Editorial Board of **Research Management Cell** of Kapilvastu Multiple Campus.

Research Management Cell

Kapilvastu Multiple Campus

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GUIDELINES FOR SUBMISSIONS OF PAPER

Submission of Paper

Manuscript must be submitted as an email attachment accompanied by a well-written cover letter to the editorial address: kmcrmc181@gmail.com. The cover letter email will include author's full name, institutional affiliation, title of the paper, abstract and a short bio-data along with pp size photo. The paper must be sending for the blind review process.

A manuscript will be accepted on the understanding that it is plagiarism-free, an original contribution which has not been published previously and is not under consideration for publication elsewhere. Contributors must make sure to abide by scholarly practices including intellectual property and copyrights standards in the strictest manner. They are also encouraged to read past journals of Kapilvastu Multiple Campus and build upon both the conventions and scholarship of the association.

Publication Process

In order to improve the quality and professional rigor of the journal, submissions will be taken through a review process followed by subsequent revisions and improvements after their initial submission. The editorial board will make the initial selection completely anonymous and will continue to do so, as much as practicable, when the submission is sent back to the author for revision.

- We will acknowledge the receipt of each manuscript.
- The manuscript will be peer reviewed by two anonymous reviewers.
- The acceptance or rejection of the manuscript, based on the feedback from the reviewers, will be notified to the author within 4-5 weeks of submission.
- Comments of the reviewers will be forwarded to the author for final submission of the article (if the work is accepted in subsequent assessments). Initial consideration for publication based on one or more rounds of revision of a work will not guarantee the final publication of the work.

- Authors must submit the revised draft within one week of receiving the comment on the first draft. A second round of comments, if deemed necessary by the editorial board, may be offered to the author with five more days of extended time. Late submission, at any stage of the review process, may be considered as opting out of the publication process.

Manuscript Specifications

1. FORMAT

The entire manuscript, including the abstract, the reference list, and any tables or figures and their captions, should be presented as A4 doubled spaced typescript and in Times New Roman font. Total Length of paper should be 4000 to 8000 words.

- **Sections:** A manuscript should begin with a **title page** that includes the **full title of the paper**, a suggested **shorter title** for running heads, and a list of **keywords**.
- **Notes:** Footnotes must be avoided.
- **Structure:** The structure of the manuscript depends on the type of article. For example, if an article is research-based, it might include an introduction, research questions or objectives, rationale and significance of the work, a review of literature along with the theoretical framework, research design conclusion and implication and procedure, results and discussion, conclusion. Similarly, if an article is a knowledge-based theoretical one, it might begin with a general introduction that clearly states what the article is about and how the author is going to organise his/her writing, followed by sub-headings that connect the section and expand the central issue.

However, all articles must include the following sections/components:

2. SECTIONS

- **Title:** Title of the work must be precise and suggestive of the work's main idea. It must be in keeping with the tone of the work (but not cute or fancy).
- (Please note that a work's title can only be changed if approved or suggested by the editors after acceptance).

- **Abstract:** No more than 200 words.
- **Keywords:** Authors should list up to five keywords related to their article.
- **Introduction**
- **Methodology**
- **Results and discussion**
- **Conclusion and Implications**

Things to Consider

- **Style of Referencing:** APA 7th style should be adopted throughout the manuscript.
- **Uniformity:** For uniformity please follow the same spelling, punctuation and other mechanical and format conventions throughout the manuscript. For example, if you spell a word as ‘organisation’ in the beginning please do not write ‘organization’ next time in the same manuscript.
- **Tables:** If there are any tables in manuscripts, they should be numbered and have a brief title.
- **Figures:** If there are figures and maps in the manuscript, please include under each figure a clear and brief caption describing it.

3. STYLE OF REFERENCE/DOCUMENTATION

Recommended Reference Style – APA 7th

In-Text Citation

Short Quotations (less than 40 words)

Lave and Wenger (1991) argues for ‘legitimate peripheral participation’ (p. 34).

Long Quotations (more than 40 words)

Eckhert and McConnell-Ginet (1992) define community of practice as follows:

An aggregate of people who come together around mutual engagement in an endeavour. Ways of doing things, ways of talking, beliefs, values, power relations – in short, practices – emerge in the course of this mutual endeavour. Likewise, there must be a mutual interaction among the members. (p. 464)

(**Note:** if you are citing more than one work of the same author published in the same year, please put *a, b, c* after the date of the publication in a chronological order).

The submitted manuscripts should follow the American Psychological Association, seventh edition for in-text citations and references. Normally in-text citation follows the author/date format. To cite a specific part of a source, indicate the page, chapter, figure, table, or equation at the appropriate point in text. **Always give page numbers for direct quotations.** The general rules of in-text citations are as follows:

1 author (Khanal, 2023) or (Khanal, 2011, p. 108)

2 authors (Shrestha&Dhakal, 2016, pp. 24-48)

3/5 authors (Gautam et al., 2017) second time cite: (Gautam et al., 2017)

6+ authors (Lohani et al., 2017)

Chapter (Parajuli, 2016, chapter 2)

No author (Shortened Title, 2015) when it refers to a book;

No author (“Shortened Title”, 2015) when it refers to a paper or book chapter

Organization as author (Kathmandu University [KU], 2016) Next cite: (KU, 2017)

In press (Shrestha, in press)

Personal communication (These are not included in References) (S. Upretee, personal communication, July 4, 2017)

Multiple Works (Bhattarai, 2015; Luitel, 2014; Wagly, 2017)

No date (Shrestha, n.d.)

Two authors with the same last name (Sharma, T. N., 2013) (Sharma, A., 2017)

Multiple works by the same author, same year (Bhandari, 2016a) (Bhandari, 2016b)

Suggested References

References should follow the American Psychological Association (APA) style (7th edition), and a DOI number, if it exists, must be included. All references must be in alphabetical order.

References are the listing of all citations made in the text of the paper. At the end of your main text, on a new page, type References, centered, and list all citations in **alphabetical order**. No material should be included in the list that is not cited in the text.

A book by a single author

Khanal, H. R. (2011). *Foundations of language and linguistics*. Sunrise Publication.

A book by two or more authors

Bongartz, H., & Dahal, D. R. (1996). *Development studies: Self-help organizations, NGOs and civil society*. Kathmandu, Nepal: Nepal Foundation for Advanced Studies.

An edited book

Bhattachan, K. B., & Mishra, C. (Eds.). (1997). *Developmental practices in Nepal*. Kathmandu, Nepal: Central Department of Sociology and Anthropology, Tribhuvan University.

A single chapter/paper in an edited book

Dahal, K. R., & Paudyal, B. R. (1998). Legal perspective of decentralization in Nepal. In G. B. Thapa (Ed.), *Promoting participatory democracy in Nepal: An assessment of local self-government* (pp. 43-57). Political Science Association of Nepal.

Corporate author

Department of Education. (2004). *School level educational statistics of Nepal: Flash report I 2004*. Kathmandu, Nepal: Author.

An article from a print journal or magazine

Khanal, H. R. (2023). Freirean Strategies in Meaningful Learning: A Critical Pedagogy of Contextualized Classroom. *Journal of Transformative Praxis*, 4(1), 42-53.

An article from an online source

Khanal, H. R. (2023). Freirean Strategies in Meaningful Learning: A Critical Pedagogy of Contextualized Classroom. <https://www.kusoed.edu.np/journal/index.php/jtp/article/view/578>

An unpublished thesis/dissertation

Khanal, H. R. (2023). *Practices of contextualization in ELT classroom: An ethnographic study* [Unpublished MPhil. dissertation]. Kathmandu University, Dhulikhel, Nepal.

Non-English book

Gautam, B., Adhikari, J., & Basnet, P. (Eds.). (2004). *Nepalma garibikobahas* [Poverty debates in Nepal]. Kathmandu, Nepal: Martin Chautari.

Translated book

Bourdieu, P., & Passeron, J. C. (1990). *Reproduction in education, society and culture* (2nd ed.) (R. Nice, Trans.). London, England: Sage. (Original work published 1970)
In text: (Bourdieu & Passeron, 1970/1990).

Encyclopedia article

Bergman, P. G. (1993). Relativity. In *The new encyclopedia Britannica* (Vol. 26, pp. 501-508). Encyclopedia Britannica.

Multiple authors (up to seven)

Festinger, L., Cramer, C. J., Riecken, H., Boyd, E. C., Cohen, E. G., Gill, T. G., & Schachter, S. (1956). *When prophecy fails*. University of Minnesota Press.

Eight or more authors

Roeder, K., Howard, J., Fulton, L., Lochhead, M., Craig, K., Peterson, R., ... Boyd, E. C. (1967). *Nerve cells and insect behavior*. Harvard University Press.

Magazine article

Sherchan, R., & Sherchan, B. (2002, 30 May-14 June). Gaun-gaunmaibannathalyo mineral water [Mineral water now is produced in villages]. *Himal*, p. 21.

Newspaper Article

Prashrit, M. N. (2002, July 12). Bhanubhaktakosirjanararashtriyakikaran [The creation of Bhanubhakta and national unification]. *Kantipur*, p. 5.

References

All references must be in alphabetical order (see more in suggested references heading on next page).

(**Note:** For more details on APA style, please go to <http://www.apastyle.org/>).